

Minutes
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES
Regular Meeting
Monday, July 16, 2018

Meeting called to order: 6:00 p.m. followed by the Pledge of Allegiance.

Members Present: Trustee Lynda Bowers, Trustee Michael Costello, Trustee Martin Warchola, Fiscal Officer Shirley Bailey, Law Director William Thorne.

Ms. Beth Schnabel, president Bike Medina County, gave a presentation on the task force formed to help bicyclists cycle safely while traversing the roads within Medina County. The task force is seeking permission within the county to hang signs along roadsides alerting motorists that a cyclist could be potentially be on the roadway. Discussion was held as to what roads and location the task force wishes to have the 30 x30 signs hung within Lafayette Township. Road Supervisor, Mr. Evans confirmed with Ms. Schnabel that the county has approved the signs and that the signs are compliant with the new retro-reflectivity requirements. The new retro-reflectivity signs are approved for seven years and Ms. Schnabel said if the county says the signs need replaced, Bike Medina County will replace them. Once the signs are hung they become the townships responsibility to maintain them. Ms. Schnabel requested two signs be placed on Egypt Road, one sign on Carlton Road and one sign on Ballash Road with the task force providing the sign and the township providing the posts, hardware and installation. Trustee Bowers stated the township is willing to give permission for the location of the signs but will require county approval as well. Trustee Bowers suggested purchasing two extra signs through the task force and hold for reserve in order to obtain the price break.

Trustee Costello made a motion to accept the four donated bike safety signs from Bike Medina County to the township which will be installed by Lafayette Township Service Department as indicated by the map submitted by Bike Medina County. The township will purchase two extra signs for reserve, to be paid out of the sign budget. Trustee Bowers seconded the motion. All voting in favor.

Police Department Report:

Deputy Harhay reported a total of 439 calls for the month of June in Lafayette Township. He gave a brief breakdown of the nature of the calls. An additional 113 calls were reported to the Village of Chippewa Lake.

Trustee Bowers moved to approve the minutes of the Special Meeting of May 8, 2018, Regular/Public Hearing Meeting of May 21, 2018, Special Meeting of May 25, 2018, Special Meeting of June 4, 2018, Regular Meeting of June 18, 2018, Special Meeting of July 5, 2018 and Special Meeting of July 10, 2018. Trustee Warchola seconded the motion. All voting in favor.

Financial Report:

Ms. Bailey reported;

Fund Balance: \$6,542,407.46

Pooled Investments: \$1,964,301.99

Available Checking Balance: \$4,578,105.47

It was determined the financial report generated from the UAN system was difficult to follow and needs to be simplified for ease of understanding due to the Safety Services Building bond.

Requisitions:

Administration: \$538.87
Service Department: \$2,177.83
Zoning Department: \$120.78
Fire Department: \$0

Grand Total: \$2,837.48

Trustee Costello made a motion to approve the requisitions for the month of July in the amount of \$2,837.48. Trustee Bowers seconded the motion. All voting in favor.

Ms. Bailey stated the warranty deed for new Safety Services Building property has been recorded with the County Recorder's Office.

Trustee Bowers requests Ms. Bailey schedule a meeting with Mr. Frank Harmon to review and discuss the employee health insurance program.

Ms. Bailey stated the copy machine in the administration office is considered to be on a "dead list" meaning when it breaks down, no parts will be available for repair. The Board agreed to continue utilizing the current copier until it is unrepairable.

Trustee Costello made a motion to continue using the current copier until it is no longer able to be repaired. At which time, the township will purchase a new copier in an amount not to exceed \$4,000.00 in addition to the monthly service fee. Trustee Bowers seconded the motion. All voting in favor.

Correspondence:

Trustee Bowers received an email requesting assistance having an elderly family members mailbox location changed from the roadside to the home due to physical restrictions. The post office granted permission for the mailbox to be affixed to the home after receiving a letter from the resident's physician. A service group from a local church will be providing the installation.

Trustee Bowers announced the township has received notice of 2 delinquent parcels on Lake Road and she will submit application for the Land Reutilization Program.

Fire Department Report: Assistant Chief Holzman reported a total of 52 runs for the month June (11- Fire, 32-EMS to Lafayette Township, 1- Fire, 4-EMS to Village of Chippewa Lake, 1- Fire, 0-EMS to Gloria Glens, 1-Fire, 2-EMS Mutual Aid Given, 1-EMS Mutual Aid Received, 2- Fire Mutual Aid-Received). Fuel Usage: 286 gallons of fuel, 1,871 miles were logged on all vehicles.

Assistant Chief Holzman reported Chief Hall has employee physical information but is unable to be attendance this evening. He stated Dora Richardson is able to provide employee physicals and has additional requested criteria in order to provide a quote.

Assistant Chief Holzman reported that State Route 42 was closed today for one week due to road repairs. Lodi has agreed to provide mutual aid if needed.

Assistant Chief Holzman will be submitting a requisition for the new fire code books. The estimated cost is \$100.00.

Mr. Young will confirm with Ms. Bailey whether the township has received the BWC grant funds for the fire department hoods and gloves. This grant would allow each staff member to have two hoods and two sets of gloves.

Trustee Bowers received notice that Wayne County Fire and Rescue Training Facility there will be free training offered for gas and oil wells two days in November. She recommends encouraging staff to attend.

Service Department Report:

Mr. Evans reported:

ROAD

- Mr. Evans recommends reviewing/signing the Chippewa Lake Snow contract- No changes to the contract were recommended. Trustees approved preparing the contract and forwarding to the Village of Chippewa Lake
- Mowing of township properties, cemeteries and roadsides is ongoing. John Deere will be servicing the boom mower for an unidentified fuel leak
- Tree pruning -foliage blocking the view of traffic signs on Rosemont Way, Wycliffe Drive, and Imagine Lane. Foliage blocking the view of oncoming traffic at Lance & Spencer Lake, Ryan & Chippewa, Carsten & Egypt and Ballash Roads
- Ditch enclosures- two on Egypt Road. Finished replacing a drive culvert on Deerview Lane
- Shimming on Lance & Ryan Roads
- Repair of berm on Ryan Road (resident concern). Mr. Evans reported he has been receiving numerous phone calls regarding the heavy traffic/ over-sized trucks utilizing Ryan Road. He asked the Board to request assistance from the county. Trustee Bowers said Nexus will be completing their work near Ryan Road this week and then they will begin pursuing Issue 2 funds
- Crack sealing roads that have recently been shimmed
- Mr. Evans confirmed the lot at station #2 has been patched and reminded the Board this was only a temporary fix. Mr. Evans posted the “No turn around” signs at Station #2. Trustee Warchola stated the Chief Hall had a conversation with Goodman’s Cupboard and requested they inform their delivery trucks not to utilize the lot for turn arounds as it is causing significant damage to station #2 parking lot

EQUIPMENT

- Preventive maintenance on vehicles and equipment has been performed
- Department trucks washed, polished and greased
- 2008 F350 front brake calipers, rotors and pads have been replaced (rusted and seized up), right front brake line replaced, left front driver’s side door latch broken now repaired. Alternator replaced.

Trustee Costello made a motion to list the 2008 F350 for sale on Govdeals. Trustee Warchola seconded the motion. All voting in favor.

SHOP

- Cleaning and organizing shop

COMPLEX

- Weed removal and tree trimming on complex, Memorial Commons and ball fields. Maintained flower beds
- Regularly clean up trash off grounds and emptying trash cans around the ballfields

- Mr. Evans displayed concern regarding continual leaking ceiling in the town hall kitchen. He attempted repairs several times to no avail. The leak is traveling and is significant during heavy rains and spring when the snow is melting. He suggests removing the venting system and close off the roof area
- Changed ballast in two of the service department shop lights

Cemetery

- Pastor Les from Waltz Church inquired where the township stands regarding the columbarium/Cemetery project, and whether the township pursued the grant money that was previously discussed at a meeting. Mr. Evans instructed Pastor Les to contact Trustee Bowers. Trustee Bowers said the state budget has yet to be approved and she should have more information in August or September
- Parking lot at Waltz Cemetery has been crack sealed. The lot will be sealed followed by striping

Zoning Department Report:

Ms. Strogin reported through the month of June 2018 the estimated value is \$16,608,431.00 (4 million is the new safety service building) versus \$16,626,190.00 for the 2017 year. Fees collected through June 2018 are \$29,516.33 versus the 2017 total of \$42,882.00. The new safety services building does not affect the fees for 2018 because the township is exempt from paying fees. Ms. Strogin stated the Board asked previously whether the footer certification fees should be revisited. Ms. Strogin feels the footer certifications are necessary in order to prevent mishaps when the footers are being installed. She had to reject two certifications this month alone.

Trustee Bowers reported she and Legal Counsel Mr. Thorne are reviewing the zoning code and will meet with the zoning chair to review any revisions. Once complete the zoning commission will then review and give feedback.

Economic Development:

None

Old Business:

Ms. Bailey stated the Medina County Auditor has Spitzer Cemetery listed as Waltz Cemetery and she knows there was a previous attempt to rectify the problem. Trustee Costello requested Mr. Thorne contact the Auditor and inform them of the discrepancy and request the correction. Mr. Thorne requested a copy of the tax bill to present when addressing the issue.

Trustee Costello reviewed the proposed resolution for Gloria Glens Park to join the Lafayette Township Fire District. He questioned the levies that should be included in the proposal. Mr. Thorne will review the most recent Certificate of Resources and re-write the resolution accordingly. Discussion took place over the “whereas” clauses.

Trustee Bowers made a motion to approve Resolution 13-2018 AUTHORIZING THE ADDITION OF THE VILLAGE OF GLORIA GLENS PARK TO THE LAFAYETTE TOWNSHIP FIRE DISTRICT, APPROVING THE EXPANSION OF THE TERRITORIAL LIMITS OF THE DISTRICT TO ENCOMPASS ALL TERRITORY WITH TERRITORIAL LIMITS OF THE VILLAGE OF GLORIA GLENS PARK, RECOMMENDING THE EXTENSION OF THE TAX PRESENTLY IMPOSED BY THE LAFAYETTE TOWNSHIP FIRE DISTRICT TO THE TERRITORY TO BE ADDED TO THE DISTRICT; AND ORDERING CERTIFICATION OF THIS RESOLUTION TO THE MEDINA COUNTY BOARD OF ELECTIONS WITH THE REVISIONS RECOMMENDED. Trustee Costello seconded the motion. All voting in favor.

Mr. Thorne reminded the Board the resolution needs to be certified. Fiscal Officer, Shirley Bailey confirmed she will do the certification.

Conversation was had regarding Transient Vendor permits issued by Lafayette Township. Trustee Costello spoke to Medina City and was informed they have a policy which requires transient vendors to submit for a permit and pay a fee in order to solicit. Mr. Thorne recommended establishing a township “No knock” list preventing solicitors from knocking on doors of residents who don’t wish to be bothered by solicitors. This list will not apply to religious organizations. Trustee Bowers will include this information in the next township newsletter. Until a protocol is established by the Board, solicitors may solicit within the township.

Announcements:

Ms. Buell is waiting for confirmation on a date for the outdoor community movie night.

Public Participation:

Ms. Cathy Stevanus displayed her dissatisfaction in the township seeking policing services from Medina City. The Board discussed the variety of reasons for pursuing services from the City opposed to staying with the Median County Sheriff’s Department. The Board’s search for policing services started when it was determined the Sheriff’s Department was no longer able to provide the services originally agreed upon. The Board explained to Ms. Stevanus the costs involved in the township having its own law enforcement services. Ms. Stevanus was not aware of the issues at hand. Mr. Thorne explained the Sheriff’s Department is obligated to continue to provide the same underlying service to all residents within Medina County as part of the taxes collected from all residents in the county. The contract Lafayette has with the Sheriff’s Department is to be utilized for services above and beyond what others in the county receive. Trustee Bowers explained this is not a decision the Board wishes to make and have made every effort to work with the Sheriff’s Department since December 2017 to rectify the issues. It is the obligation of the Board to receive the services which are paid for and were agreed upon on behalf of the township residents.

8:50 p.m. Trustee Bowers made a motion to recess into executive session for the purposes of discussing pending litigation with Lafayette Township Legal Counsel pursuant to Ohio Revised Code 121.22G. Trustee Costello seconded the motion. All voting in favor.

Roll Call vote; Warchola-yes, Costello-yes, Bowers- yes.

9:21 p.m. Trustee Costello moved to reconvene to the regular meeting. Trustee Warchola seconded the motion.

Roll Call Vote: Bowers-yes Warchola-yes, Costello-yes

No decisions were made

Trustee Costello moved to adjourn, seconded by Trustee Warchola.

Meeting adjourned at 9:21 p.m.

Approved: _____

Lynda Bowers, Trustee

Michael Costello, Trustee

Martin Warchola, Trustee

Shirley Bailey, Fiscal Officer