

LAFAYETTE TOWNSHIP BOARD OF TRUSTEES

Special Meeting Minutes

Friday, May 25, 2018

The Lafayette Township Board of Trustees, Medina County, Ohio met in special session, Friday, May 25, 2018 at 6776 Wedgewood Road, Medina, OH. Notice of this meeting was consistent with ORC 121.22 and the township's open meeting policy.

Meeting called to order: 1:19 p.m.

Members Present: Trustee Lynda Bowers, Trustee Michael Costello, Trustee Martin Warchola, Law Director William Thorn, Chief Deputy Ken Baca and Detective Kevin Ross of the Medina County Sheriff's Department.

Detective Ross provided an update on the Macron case, no new information. Chief Deputy Baca addressed concerns trustees have had with the Sheriff's Office contracted services. Complaints discussed included officers spending excessive time on non-emergency response out of the township while being compensated with Lafayette tax dollars for enhanced services, accidents with Lafayette cruisers while out of the township, failure to respond to residents' complaints during open hours in the same manner as townships without enhanced service, the Sheriff's refusal to agree to include weekend and evening service hours in the contract and failure to correct these issues as discussed many times over an extended period of time. Trustees explained receiving numerous complaints of the Lafayette assigned officers time outside of the township and continuing to receive the complaints even after discussing the matter a number of times with the Sheriff and administrative staff was the reason GPS units were installed on the Lafayette cruisers but the only information learned was that the issue was even worse than thought. Trustees made a point of making clear that they had no complaint with the liaison services provided by Deputy Harhay. Chief Baca indicated he was not aware of any of these issues or that there had been ongoing discussions with Sheriff's Office administration attempting to resolve the issues. Chief Baca explained he would appreciate the opportunity to improve the service.

Trustee Bowers made a motion seconded by Trustee Costello to recess into executive session for the purpose of discussing personnel compensation and discipline pursuant to ORC 121.22G1. Roll call vote: Bowers, yes; Costello, yes and Warchola, yes. Executive session held from 2:15 to 2:37. Special meeting resumed at approximately 2:40 p.m.

Trustees listened to a presentation for phone services from Marshall Laribee. Trustees agreed to review the township's phone cost history and compare the services and discuss the proposal after that review.

Financing of the Safety Services Building was discussed. Trustee Bowers made a motion seconded by Mr. Warchola to adopt: A RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$4,000,000 NOTES IN ANTICIPATION OF THE ISSUANCE OF BONDS FOR THE PURPOSE OF CONSTRUCTING FIRE STATION IMPROVEMENTS AND RELATED APPURTENANCES. All voting in favor, motion passed. Trustee Bowers reported that at least three bid responses were expected by Tuesday, May 29, 2018 from Westfield Bank, Huntington Bank and S&T. Trustees confirmed that as previously approved, Trustee Bowers and Fiscal Officer Bailey should work with the township's bond counsel, Amanda Gordon, to do all things necessary to proceed with the lowest and best bid upon receipt of the bids.

Trustees held a discussion with Law Director Thorn to understand the "formal charge" process of removing an employee if that kind of a situation would become necessary.

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Trustees discussed the need to increase the number of EMTs and Paramedics available for staffing
Trustee Bowers made a motion seconded by Trustee Warchola authorizing Trustee President Costello to advertising for EMT and Paramedic volunteer/staffing positions, all voting in favor,

Trustee Bowers made a motion seconded by Trustee Warchola to authorize Trustee President Costello to execute the website contract with Borlandia as submitted and approved by legal counsel. All voting in favor, motion passed. Trustees also agreed that Borlandia be requested to review the Montville Township website and provide trustees with a proposal to grow our website into the same level of information and in a similar format.

Trustee Bowers made a motion seconded by Trustee Warchola to recess into executive session for the purpose of discussing personnel compensation pursuant to ORC 121.22G1. Roll call vote: Bowers, yes; Costello, yes and Warchola, yes.

Executive session held from 4:04 to 4:27. Special meeting resumed at approximately 4:30 p.m.

Trustee Bowers noted that while zoning inspector compensation was discussed at the 2018 organizational meeting, it was overlooked when the annual resolution was prepared. Ms. Bowers made a motion seconded by Trustee Warchola that the zoning inspector compensation for 2018 be set at the rate of \$1,000 per month effective retroactive to January 1, 2018. All voting in favor, motion passed.

Matters discussed with legal counsel for clarification: In order to assist the fiscal officer in her responsibility to ensure all public records are properly retained and/or disposed of consistent with the records retention schedule, all township mail should be delivered as received to the admin building for opening and proper distribution. To ensure compliance with HIPA regulations, only the fiscal officer should have files containing any health insurance information whatsoever for township employees.

In order to help keep costs down, all township employees are to be reminded that copies should be made in black/white unless there is a purpose for requiring color printing.

Trustee Bowers made a motion seconded by Trustee Costello to approve a continuing education seminar for Zoning and Land Use for Law Director Thorn.

Trustee President Costello adjourned the meeting at approximately 5:00 p.m.

Approved: _____

Lynda Bowers, Trustee

Shirley Bailey, Fiscal Officer

Michael Costello, Trustee

Martin Warchola, Trustee