

Minutes
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES
Regular Meeting
Monday, April 16, 2018

Meeting called to order: 6:00 p.m. followed by the Pledge of Allegiance.

Members Present: Trustee Lynda Bowers, Trustee Michael Costello, Trustee Martin Warchola, Fiscal Officer Shirley Bailey, Legal Counsel William Thorne.

Trustee Bowers moved to approve the minutes of the Special Meeting of February 28, 2018, Regular Meeting of March 12, 2018, Special Meeting of March 20, 2018, and Special Meeting of April 4, 2018. Trustee Costello seconded the motion. All voting in favor.

Correspondence:

Trustee Bowers received a letter from Mr. Thomas and Ellen Stevenson who wish to open a vinegar barn. Trustee Bowers is supportive of agritourism but cannot take over the Lafayette Township zoning board nor their decisions. She explained the steps taken thus far and suggested having a joint meeting with the zoning commission. Mr. Thorne stated legally the board cannot force the issue but can draft a proposed amendment, certify to the zoning commission and they would need to review it. The trustees agreed to draft an amendment with the assistance of Mr. Thorne. Mr. Thorne will inform the Stevenson's attorney.

Fire Department Report:

Chief Hall reported a total of 51 runs for the month March (8-Fire, 27-EMS to Lafayette Township, 1-Fire, 8-EMS to Village of Chippewa Lake, 0-Fire, 3-EMS to Gloria Glens, 3-Fire, 1-EMS Mutual Aid-Given, 1-EMS Mutual Aid- **Received**). Fuel Usage: 238.3 gallons of fuel, 1,411 miles were logged on all vehicles.

Chief Hall gave an update regarding the fire department physicals and anticipates having additional information by the next meeting. He confirmed the physicals will be the abbreviated physicals in accordance with the NFPA standards and believes this will be a cost savings.

Resident, Bill McDonald thanked the fire department for their assistance in transporting his mother. Trustee Costello announced the township carries insurance which enables the township to assist in transporting residents back home from the hospital, this is not done on a regular basis, only when medically necessary.

Police Department Report:

Deputy Harhay reported 569 calls for the month of March 2018 in Lafayette Township with an additional 166 calls to the Village of Chippewa Lake. He gave a brief breakdown of the nature of the calls. Deputy Harhay confirmed the presence of Deputy Koehler and three inmates for the spring clean-up on Saturday, May 5, 2018.

Service Department Report:

Mr. Evans reported:

- Plow and salt throughout the month
- Cleaned debris out of culverts

- Coon Club Road- Inspected #13 culvert , 24” pipe washed out around end of pipe and in need of repaired
- Carsten Road Inspected #15 culvert, 12” crossover pipe needs replaced
- Carsten Road Inspected #17 culvert, 9 foot diameter crossover washed out -edge of road is deteriorating and area around culvert and guardrail need repaired. Mr. Evans will request county assistance
- 4 trees removed - Egypt Road, 2 dead Ash and 2 Osage Orange - hitting side of trucks
- Keith Riedel informed of a dead tree ready to fall at 6th and Lake Streets. The department immediately removed and cleaned up the area.
- Clean up debris on roadways from tree on April 4th -wind storm
- Sheriff’s Office called Sunday evening April 15th - flooding roads
- Ongoing vehicle and equipment maintenance
- Ongoing washing, polishing and greasing of trucks
- 2008 Ford F-350 check engine light was on, replaced gas cap, disconnected battery to reset the ECM and check engine light is now off.
- Western star #36 and #37 check engine light on, Emission Nitrogen Oxide Sensor was bad- both replaced
- Board to consider trading our 2012, 10 foot (snow dog) snowplow has not been utilized for the past 3 years, Cloverleaf Local Schools is interested in trading for their rotary mower (brush hog) attachment, which will fit the skid steer, for the above plow. Mr. Evans feels the trade and bush hog would benefit the township and it is equipment that would be used
- Took possession of the new 2018 F350 service truck
- Service Department shop and town hall cleaning
- Necessary ground work will start in the Cemetery’s as weather permits as well as headstone resetting
- Clean-up day reminder, Saturday, May 5th 8am to noon- Household hazard waste will be offered on a regular basis beginning in late spring. Ms. Buell suggested notice be sent to the HOA’s to forward to their residents
- Requests Board to consider employee compensation for obtaining Class B CDL licenses- Trustee Bowers said there is a resolution in place and it will be discussed in executive session later this evening. Mr. Evans spoke highly of his service personnel noting he couldn’t accomplish all the department does without each of them. Trustee Costello thanked Mr. Evans for his assistance with the service men obtaining their CDL’s and noted it will it easier accomplishing a numerous tasks.

Resolution 7-2018 Trustee Bowers moved to approve a resolution authorizing the disposal of property that is obsolete, no longer needed for the public purpose which it was acquired and which is valued less than \$2,500.00. The Board of Trustees has determined the ten foot Snowdog snow plow is less than \$2,500.00 and is no longer needed by the township for the purpose it was acquired and the township has the opportunity to exchange the said snow plow with another public entity for a liked valued piece of machinery the township is in need of. Trustee Costello seconded the motion. All voting in favor.

Mr. Evans inquired the process regarding equipment that is no longer needed such as the old 2008 pick-up and an additional plow. Trustee Bowers requested Mr. Evans send her photos of the items he wished to sell. She will send notice to other townships within the county, if there is no interest the items can then be placed on the internet or the list in the Ohio Township magazine for sale.

Zoning Department Report:

Ms. Strogin reported the valuation the month of March 2018 is \$5,180,706.00 versus \$16,626,000.00 for the 2017 year. Fees collected for March 2018 are \$12,792.36 versus the 2017 total of \$42,882.00.

Trustee Bowers and Trustee Costello attended the Lafayette Township Zoning Commission meeting held on April 3, 2018 and understand the Board of Trustees will be receiving the text amendment recommendation the Lafayette Township Zoning Commission to amend the Lafayette Township zoning resolution designating PPNs 020-10B-32-002; 020-10B-32-003; 020-10B-32-004; 020-10D-05-001; 020-10D-17-012, 021-10D-05-001 and 020-10D-04-003 to be designated the Golf Community PUD Overlay District. Trustee Bowers explained the text amendment adds additional property to the Golf Community PUD Overlay District which requires a map amendment and typically they run together which did not occur.

The Board of Trustees set a public hearing for the text amendment for Monday, May 21, 2018 at 6:15 p.m.

Resolution 8-2018 Trustees Bowers moved to approve a resolution requesting the recommendation of the Lafayette Township Zoning Commission to amend the Lafayette Township zoning map consistent with their 4/3/2018 zoning text amendment recommendation regarding the Golf Community PUD Overlay District. Trustee Warchola seconded the motion. All voting in favor.

Mr. Thorne reminded Ms. Bailey she will need to formally certify to the zoning commission, the Board of Trustees formally adopted the resolution this evening and their action.

Recreation:

Trustee Costello informed the Lafayette Youth Baseball League is in need of field sand for the Mann Baseball fields. Mr. Evans will work with Mr. Davison from the league to secure the purchase and delivery of the field sand.

Trustee Warchola made a motion to purchase field dirt for the Lafayette Youth Baseball for Mann Fields in an amount not to exceed ten percent more than the total amount last spent on sand. Trustee Bowers seconded the motion. All voting in favor.

Economic Development:

Trustee Bowers informed Medina County Economic Development Corporation is conducting annual member visits. She and Trustee Warchola were present gathering information. Trustee Bowers stated there is nothing new just continuance of projects from last year.

There is new interest in the Development of Chippewa Lake. The park district has interest in the lake frontage, the developer is interested in the back portion of the property however, the streets in the middle are problematic. Mr. Thorne has researched whether or not the township can assume the roads. Trustee Bowers stated the roads are the townships issue. Chief Hall said the roads are very difficult to traverse posing a safety concern and they are forced to use alternate ways to reach those in need.

Mr. Thorne said the biggest drawback is the exception to the normal width a county road must be. The county commissioners either accept or deny the roads. The proposed alteration would allow a creation of a road less than twenty feet wide which many are less with no option for expansion due to homes located in right of ways and some directly in the road. The proposed amendment would allow the commissioners, under certain circumstances to accept as a dedicated road less than twenty feet wide where the road had been in existence prior to the 1950's. The commissioners need to find it safe and that it can be maintained. The roads become the commissioners and they would impose the maintenance responsibility on the

township but the commissioners have to accept it. Trustee Bowers said it is not a decision that needs to be made now but she is hopeful the township will receive the legislative authority to make a decision.

Trustee Bowers provided a map showing the succession from the city back to the township of the eight acres off Lake Road along Sealey Mattress that was discussed at a previous meeting. She has not received any additional information to date. Trustee Bowers explained the plan for the access road has been in place, it was built for the road to go through and it is stubbed to go through, the planning commission documents say it is going through, the township documents say it is going through, however, the residents on Wycliffe do not wish to have a road go through.

Old Business:

USA mobile Drug Testing has been secured for the employee random drug screenings. Three fire department personnel will be randomly drawn every quarter with a back-up list of five personnel in the event the personnel whose name is selected is not present. The service department personnel have been added to a CDL license consortium due to the limited number of service personnel. Mr. Evans recommends the service department personnel obtain a DOT physical every two years. Trustee Costello will reach out to the Cleveland Clinic regarding employee physicals and the Board will get back with Mr. Evans on where physicals should be obtained.

Mr. Thorne has reviewed and redrafted the cemetery rules and regulations and will forward to Ms. Buell. He requested trustee input regarding a regulation which gives the township the option to adopt a regulation pertaining to fetal deaths which can allow the fetus to be buried in a single grave within the same cemetery of the remains of a parent or grandparent, or be placed in a separate location designated for fetal births as temporary or permanent place. The Board agrees it's best to have the options and allow final say be up to the families. The state has adopted a regulation that gives the Board of Trustees the ability to reclaim lots prior to 1986.

Ms. Bailey requests the fire department please forward the signed reimbursement agreements per the resolution for staff sent to EMT/paramedic training, for her files. Chief Hall has the agreements and will forward to Ms. Bailey.

New Business:

Trustee Bowers announced Sharon Township recommended Ms. Amanda Gordon, of Roetzel & Andress, to serve as bond council. Ms. Gordon is a Medina County resident, serves on the Wadsworth school board, has thirty years' experience in public finance, did a \$19 million bond issue for Lake County. The fee is far more economical than the Board originally thought.

Resolution 9-2018 Trustee Bowers moved to approve a resolution making an appropriation from the unappropriated balance in the Fire and Rescue fund in the amount of \$5,000.00 and authorizing Ms. Bailey to work with Mr. Thorne, Legal Counsel, entering into an agreement with Amanda Gordon, Attorney at Law, Roetzel and Andress Law Firm to assist the township in completing the financing of the Safety Services Building. Trustee Warchola seconded the motion. All voting in favor.

Trustee Warchola has forwarded the website designer the suggestions made prior. Ms. Buell made suggestions as to how the meetings are listed on the site. She will contact Ms. Borland and inform her of the suggestions. Trustee Bowers stated the Board is pleased with the design thus far. Trustee Warchola suggests having the office hours Monday-Wednesday- Friday 10:00 a.m. to 2:00 p.m. listed on the site.

Feeding Medina County challenges the township to donate 1,000- one pound jars of peanut butter. The challenge was posted on the clean-up day flyer. Trustee Bowers suggested challenging the other 17 townships within the county to choose one month out of the year to donate 1,000 jars of peanut butter or 1,000 cans of tuna fish.

Financial Report:

Ms. Bailey reported;

Fund Balance: \$2,347,395.69

Pooled Investments: \$1,959,690.94

Available Checking Balance: \$387,704.75

Requisitions:

Administration: \$324.20

Service Department: \$0

Zoning Department: \$0

Fire Department: \$26,587.60

Grand Total: \$26,911.80

Trustee Costello confirmed with Chief Hall the Target Solutions membership fee is per person and Chief Hall believes it is 41 staff. Trustee Costello confirmed the Stryker contract is for a three year contract

Mr. Costello moved to approve the requisitions totaling \$26,911.80. Mr. Warchola seconded the motion. All voting in favor

Announcements:

Ms. Bailey received information about road use maintenance agreements, RUMA, from ACT Ohio. Trustee Bowers said the county handles the RUMA's and the information is sent to everyone.

Trustee Bowers said she drove the township roads after the heavy rains and the roads were in great condition and the crossovers were properly flowing where problems typically occurred. Mr. Evans stated Egypt Road experienced minor issues but it is unavoidable.

Public Participation:

A potential subcontractor for a contractor who submitted a bid for the new safety services building inquired if the bid has been awarded. The Board is in the process of securing financing for the building.

7:20 p.m. Trustee Bowers made a motion to recess into executive session for the purposes of considering the appointment, employment, discipline or compensation of a public employee, with more than one issue, pursuant to ORC 121.22G1 and also for matters required to be kept confidential by federal law, regulations or state statute most specifically be HIPPA regulations on a specific issue pursuant to ORC 121.22G5.

Roll Call Vote- Bowers-yes, Costello-yes, Warchola-yes

8:07 p.m. Trustee Costello moved to adjourn executive session and reconvene to the regular meeting.

Roll Call: Costello-yes, Bowers-yes, Warchola-yes

Trustee Costello stated no decisions were made in executive session.

Trustee Costello moved to pay the warrants of the township

8:08 p.m. Trustee Costello moved to adjourn, seconded by Trustee Bowers.

Approved: _____

Lynda Bowers, Trustee

Michael Costello, Trustee

Martin Warchola, Trustee

Shirley Bailey, Fiscal Officer