

Minutes  
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES  
Special Meeting  
Monday, November 13, 2017

**Meeting called to order:** 2:30 p.m.

**Members Present:** Trustee Lynda Bowers, Trustee Michael Costello, Trustee Martin Warchola, Fiscal Officer Shirley Bailey.

- Motor Vehicle License Tax fund budget \$50,000.00
- Gas Tax Fund budget \$100,000.00
- Road & Bridge- Ms. Bowers said there shouldn't be any road projects needed for 2018

In December Ms. Bailey will have a more accurate account of monies spent. Ms. Bowers stated, "The certificate of resources will justify against what the township has actually spent and what the townships projected income is therefore, the Certificate of Resources may change and can't appropriate beyond the Certificate of Resources. It's an estimate on what the township carryover is going to be based on the original appropriations".

**Road & Bridge:**

Ms. Bowers suggested Mr. Costello provide a list of discretionary items to Service Supervisor, Mr. Evans for his recommendations.

Discussion over service department personnel obtaining CDL licenses took place. Ms. Bowers questioned if it would be beneficial to send the staff to truck driving school. Mr. Costello will meet with Mr. Evans to receive his input.

Ms. Bowers said she receives regular complaints from residents living within the township developments due to the garbage haulers including the noise, multiple garbage trucks on multiple days and garbage containers lining the roads on multiple days per week. The trustees agreed to send a survey to the residents in 2018 to gather their input on contracting with a single garbage hauler for the township.

- Repairs & Maintenance on both Western Stars budget \$2,000.00
- Discussion took place over replacing the 2008 Ford F350. The trustees agreed to replace the 2008 Ford F350 with a budget of \$40,000.00. Ms. Bowers said she knows we can receive a reasonable quote under state bid. Mr. Warchola recommends placing the old stainless steel plow that Mr. Evans wishes to get rid of on the 2008 F350 as it will increase the value of the truck. Ms. Bailey would like to budget the \$40,000.00 for the new 2018 F350 under the line item Vehicle Replacement and remove current line for the 2008 F350.
- Discussion over the service department mowers took place. Mr. Costello stated Mr. Evans would like to receive a quote to trade in the two current Turf Tiger mowers and the old Grasshopper mower that must be taken out of service due to safety compliance issues and replace with 3 new mowers on a roll over program. Mr. Costello will receive additional input from Mr. Evans and present to the board at a later date.
- Mr. Costello will consult with Mr. Evans regarding the 2012 F550 and report back to the board
- 2017 Ford- budget \$2,000.00 for any incidentals
- Uniforms- Ms. Bailey stated Cintas is consistently raising the prices for uniforms and although it is pennies every time, it is adding up. Ms. Bowers suggests leaving the budget at \$1500.00
- Ice Control- decrease to \$1,000.00

- Cable line item- remove
- Insurance Premiums- \$7500.00
- Liability Insurance Premiums- \$1,000.00
- Purchase Services- Decrease to \$2,500.00
- Office Supplies- \$500.00

Discussion over Operating Supplies took place and determined to leave the current budgeted amount for now. Mr. Warchola requested Ms. Bailey print off the ledger from the last couple years expenses within that line item and the trustees will review and make a decision on a budget amount at a later date.

- Small Tools & Equipment- \$7,500.00
- Fuel/Service decrease to \$10,000.00
- Dues/Fees increase to \$1,000.00
- Western Star- remove the purchase line item
- Drug Screen- remains with no change. Ms. Bailey suggested the trustees set up for random screenings of employees. Ms. Bowers will speak with the police chief from Aroura who is starting a new random screening program
- Repairs & Maintenance- Memorial Commons- \$1,000.00
- Contracted Services Physicals- Discussion took place and the trustees agreed all service department employees should have a yearly general physical and those holding a CDL license maintain a medical physical in compliance with the Department of Transportation. Ms. Bowers stated a policy will need to be made in order to make physicals mandatory
- Building & Structures Maintenance- Discussion took place and will review with Mr. Evans and budget appropriately at a later date
- New Building line item decrease to \$0 and place on hold until it is determined what will take place with the buildings once the new safety services building is built
- Vehicle Replacement increase to \$40,000.00
- Motor Vehicle Emergency Repair Service - \$1,000.00
- Budget Stabilization increase to \$20,000.00
- Sheriff Contract- budget \$350,000.00
- Cemetery- Ms. Bowers will speak to Mr. Evans to gather additional information on what is needed in cemetery for 2018
- Permissive Motor Vehicle Tax decrease to \$175,000.00

Ms. Bowers moved to adjourn, seconded by Mr. Costello.

Meeting adjourned at 4:48 p.m.

Approved: \_\_\_\_\_

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Lynda Bowers, Trustee

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Michael Costello, Trustee

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Martin Warchola, Trustee

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Shirley Bailey, Fiscal Officer