

Minutes
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES
Special Meeting
Tuesday, October 3, 2017

Meeting called to order: 2:06 p.m. followed by the Pledge of Allegiance.

Members Present: Trustee Lynda Bowers, Trustee Michael Costello, Trustee Martin Warchola, Fiscal Officer Shirley Bailey, Legal Counsel William Thorne

Others Present: Ed McCall, Dale Keeran, Jason Brenner, Scott Miller, Guyles Clifford, Bill Palmer, Chief Hall, Assistant Chief Winter, Tim Holzman, Steve Kile, Dennis Boggs

Roll Call; Warchola- yes, Costello-yes, Bowers-yes,

Ms. Bowers confirmed with Mr. Brenner the legal description for the easement has been completed.

Mr. McCall stated the drawings are near completion and presented the most updated drawings. McCall Sharp is awaiting the soil bearing test results in order for the structural engineer to adjust and complete the structural drawings.

Mr. McCall anticipates completing the drawings by the end of October in order to turn in to the Medina County Building Department and feels there will be time to make any necessary changes based off the building department's recommendations.

Mr. McCall recommends meeting and coordinating with the technology contractors. Mr. Thorne explained that we cannot design a system specific to one provider, it must be a general specification that anyone can utilize. Mr. Thorne will review the code and inform Mr. McCall if code allows for bidding as a single "prime" and under the general would be the electric, the HVAC and the plumbing.

Ms. Bowers inquired if it would be feasible to run conduit for future growth and development. Mr. McCall doesn't feel it would be a difficult task to run necessary cable, wiring etc. if done at a later date and doesn't feel it is necessary to do so now.

Mr. Jason Brenner of Lewis Land Professionals reviewed and confirmed where the gas, electric and water would be entering the building.

Discussion was held and location was confirmed as to the placement size of the Fire Department memorial along with the location of the dumpster.

Location of the helicopter landing pad was discussed and confirmed.

The EMS ingress and egress only area was discussed and confirmed installation with a sub-base layer covered by soil and grass. Ohio Department of Transportation (ODOT) requires "pavers" be installed in ODOT's right of way. Ms. Bowers stated the township informed Medina County,

ODOT and the Port Authority the area would be for emergency access only and doesn't want to encourage traffic to exit onto Route 162. Location of handicapped and regular parking spots were determined. The rear lot parking spaces will be designed at 11 foot wide.

Mr. McCall stated he still needs a building address and cannot obtain some of the necessary information from utility companies without one. Ms. Bowers anticipates acquiring the deed on Tuesday and then obtain the address.

Assistant Chief Winter will forward Mr. McCall photos and measurements of current configurations including any BTU and electrical requirements. The kitchen sink drain has to flow through the grease trap and it was agreed the grease trap would be placed under ground.

It was determined to run water lines for a future ice machine.

Review of doors, types of doors and doors requiring "security" was conducted.

Assistant Chief Winter recommended, after reviewing the size and area of the clinic and vestibule, scaling back on the size and adding a conference room. He also suggested redesigning a fully functioning, genuine clinic with a reception area. Mr. Costello recommends having a waiting area for the clinic. Ms. Bowers agreed it is a better use of the space and noted that room for expansion is essential for future growth. Mr. McCall will redraw the floor plan and forward to the committee for review and approval.

Mr. McCall confirmed Ms. Bailey will be the Prevailing Wage Coordinator for the township and that she will need to obtain the necessary paperwork in early January and forward a copy to him. Mr. McCall requested the prevailing wage be required to be updated throughout the project. Ms. Bowers said there is a coordinator at the state level that is available to assist Ms. Bailey.

Mr. McCall asked if a construction fence is necessary around the construction site. He said the township does have insurance in the event something comes up missing. The trustees agreed a fence is not necessary.

The township will provide all the fire extinguishers for the new safety service building. Discussion took place on the location of the fire hydrant.

Mr. McCall confirmed one bay will have an under carriage sprayer. It was confirmed not to install a high pressure/ hard line. Two drinking fountains are required to be installed in the building and are included on the drawing.

Discussion regarding the lighting took place. Mr. McCall requests being informed of specific wishes for lighting in order for them to be incorporated into the design.

Discussion concerning the roof took place. Mr. Boggs recommended requesting a twenty year warranty which will benefit the township. He said it is similar to having buyers insurance and would cover any leaks and requires the installer to be certified by the manufacturer. Mr. Boggs said without the warranty it allows anyone can do the installation which could have the potential for issues. He also recommends having some type of ice/snow guard installed for safety reasons. Mr. McCall stated they will not use Galvalume on the roof, however, it will be Kynar coated. No

decision was made at this time and agreed to bid several different ways with a decision to be made at a later date.

Mr. McCall requested notification as soon as possible if there are any other items wished to be included in the design. He requested the Safety Services Building Committee make any necessary changes on the drawings and resubmit the drawings to him in a timely manner.

The next safety services building design meeting has been scheduled for Thursday, November 2, 2017 at 2:00 p.m.

4:31 p.m. Ms. Bowers made a motion to recess into executive session for the purposes of discussing personnel hiring, firing, promotion, demotion and discipline pursuant to ORC 121.21G. Mr. Warchola seconded the motion. All voting in favor.

Roll Call Vote: Bowers-yes, Costello- yes, Warchola-yes

4:40 p.m. Ms. Bowers moved to adjourn executive session and reconvene to the Regular Meeting.

Roll Call: Bowers-yes, Costello-yes, Warchola-yes

Ms. Bowers made a motion for firefighter Dave Young’s pay to be adjusted appropriately which would be consistent with his certifications. Mr. Costello seconded the motion. All voting in favor.

Ms. Bowers made a motion to pay the warrants of the township. Mr. Warchola seconded the motion. All voting in favor.

Ms. Bowers moved to adjourn, seconded by Mr. Costello.

Meeting adjourned at 4:44 p.m.

Approved:_____

Lynda Bowers, Trustee

Michael Costello, Trustee

Martin Warchola, Trustee

Shirley Bailey, Fiscal Officer