

Minutes  
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES  
Regular Meeting  
Monday, August 21, 2017

**Meeting called to order:** 6:00 p.m. followed by the Pledge of Allegiance.

**Members Present:** Trustee Lynda Bowers, Trustee Martin Warchola, Fiscal Officer Shirley Bailey, Trustee Michael Costello- Absent

**Fire Department Report:** Chief Hall reported a total of 48 runs for the month July (4-Fire, 33-EMS to Lafayette Township, 0- Fire, 7-EMS to Village of Chippewa Lake, 0- Fire, 1-EMS to Gloria Glens, 2-Fire, 1-EMS Mutual Aid). Fuel Usage: 215.8 gallons of fuel, 1,510 miles were logged on all vehicles.

Mr. Warchola personally thanked the fire department for their response and credits the department for saving his wife's life.

Chief Hall announced former firefighter Gavin Kruchan has submitted an application to the fire department and requested trustee approval hiring him. He said Mr. Kruchan was not able to attend this evenings meeting.

**Ms. Bowers made a motion to approve Mr. Gavin Kruchan subject to approval and clearance of all township policies and procedures. Mr. Warchola seconded the motion. All voting in favor.**

Chief Hall confirmed with the trustees he has no issues with the hydrant maintenance agreement.

**Resolution 20-2017 Ms. Bowers made a motion to approve a resolution for the Lafayette Township Board of Trustees to accept and enter into the hydrant and maintenance agreement as submitted by the Medina County Sanitary Engineers Office and to authorize Chief Hall to enter into the agreement and sign as indicated. Mr. Warchola seconded the motion. All voting in favor.**

Ms. Bowers requested Chief Hall contact Ms. Galvin-Lyons to sign the agreement.

**Fire Department Requisitions:**

Cleveland Communications- \$9,153.22

Chief Hall explained for approximately a year the new radios system has been discussed and the radios to be purchased will carry the township well into the future. The current fire department radios utilize the UHF system. The Medina County Sheriff's Department is presently operating the 7-800 and the UHF system to accommodate the fire department and the quote submitted is for dual band radios that can handle both systems. Chief Hall confirmed the requisition is for Marks compliant Radios but are not Marks radios. Ms. Bowers stated the trustees were told the fire department radios would not have to be changed to the new system and therefore should not receive an invoice. She stated the State Fire Marshall agreed to completely outfit every fire department in Medina County with Marks radios and cover the service agreement if every department agreed to go to the new system. All departments agreed with the exception of the Sheriff's Department. Ms. Bowers was present at the meeting when the radio consultant informed the sheriff and he acted on the consultant's advice. Chief Hall stated the Fire Association is working on a grant to help cover the cost of the new radios with an estimated cost of replacing every current radio at \$170,000.00. Ms. Bowers suggested tentatively approving the requisition until such time she can reach out to the State Fire Marshall and gather information about potentially renewing the offer for Medina County. The state legislature has reauthorized grants and she would like to revisit and review the grant information.

She explained there is a federal mandate that every state in the United States has to have interoperability component in place. Most counties and states are utilizing the Marks radios and in the future everyone will be made to use the system and what we purchase must be compatible with the new system. Chief Hall said the pagers will also need replaced and be phase 2 compliant. Ms. Bowers should have information later this week because she will be attending a statewide interoperability meeting next week.

**Ms. Bowers made a motion to approve the Cleveland Communication requisition in the amount of \$9,153.22 for radios in the event the Fire Marshall does not offer a better deal. Mr. Warchola seconded the motion. All voting in favor.**

Assistant Chief Winter announced the Philips heart monitors are being phased out. The cost to replace the two heart monitors will be approximately \$50,000.00 and recommends budgeting for 2018. The department is currently gathering information, pricing and compatibility. The current trade in value is approximately \$4,000.00. Ms. Bowers requested Assistant Chief Winter seek purchase power of the University of Akron CUE program and compare pricing.

**Financial Report:** Ms. Bailey reported:

**Fund Balance:** \$2,389,512.49

**Pooled Investments:** \$2,150,840.13

**Available Checking Balance:** \$238,672.36

**Requisitions:**

**Sheriff Department:** \$758.48- 2 GPS Systems

**Administration:** \$29.99- CD Discs

**Service Department:** \$9.49- Drawer Organizer

**Fire & Rescue:** \$11,894.72- Radios, Membership dues, Calibration Gas, Annual Maintenance, Training Books

**Zoning:** \$82.46- Drawer Organizer, Rotary Compartment, Mailing Tubes

**Grand Total:** \$12,775.14

**Ms. Bowers moved to approve the requisitions totaling \$12,775.14. Mr. Warchola seconded the motion. All voting in favor.**

Ms. Bailey asked if a decision has been made regarding OPEC. Ms. Bowers expects a quote from the risk pool endorsed by the OTA and the trustees can compare the two for Monday's meeting. Ms. Bailey is concerned that will be short notice as the deadline is set for August 31, 2017. Ms. Bowers is confident a decision can be reached at the August 28<sup>th</sup> meeting.

Ms. Bowers met with a resident interested in running for trustee. She was shocked to learn he was not aware of the time commitment of a trustee. Ms. Bowers explained that being a trustee is a commitment of approximately 20-25 hours per week and meetings take place at all times of the day and evening. Certain agencies the township needs to work with operate during daytime business hours requiring trustees to make arrangements with their full time jobs in order to take care of township business. There are special and emergency meetings along with other meetings including Emergency Management, County Planning, Township Association, etc., and education requirements that trustees need to attend and fulfill. Mr. Warchola said it is important to know the commitments prior to running for trustee.

Ms. Bailey announced she has renewed the township liability and property insurance with OTARMA and was required to list the Ohio Bureau of Motor Vehicle driving record checks, drug testing etc. conducted on current employees. Ms. Bailey said Lafayette has not participated in the drug free workplace program for approximately three years. She said by conducting the above mentioned programs and screenings annually, the township may qualify for bonus on the rates. Ms. Bailey spoke with the insurance company

and providing Assistant Chief Winter holds the proper certification, the insurance company will accept him training the employees. Ms. Bowers recommends obtaining the protocol from the insurance company along with all pertinent information necessary to conduct the screenings and discuss at the next meeting. Ms. Bailey agreed.

**Service Department Report:**

Mr. Evans reported:

- 200 ton of asphalt - shimming on Egypt and Carsten Roads
- Roads out to bid have been chip & sealed -700 ton of #8 slag stone used
- Ditching on Eastlake Road
- Ditch enclosures and driveway culvert replacements for Deerview Road project are completed
- Payment has been received from Chippewa Lake for Reese pond project
- Replaced driveway culvert on Lance Road
- Ongoing mowing of roadsides
- Ongoing mowing of complex, Lions Park, Tech Park and township property's
- Replace signs in Raintree Development, 4 signs and posts missing; stop sign, road name sign, parking, and speed limit sign. Mr. Evans installed break away nuts on the signs to deter future theft of signs
- Took delivery of 235 ton of salt from 2016\2017 season. Currently possess about 350 ton of salt for the start of the 2017/2018 season
- Trucks washed and polished
- Maintenance on vehicles and equipment being maintained
- Kept shop clean and town hall clean. Keeping up with the landscaping on the complex and Memorial Commons
- Worked 2 days at Shaw Cemetery lifting and leveling head stones – received compliment from township resident
- Waltz Cemetery – Ms. Buell explained that there was a resident of the Medina County Home that was recently transferred to Pearlview Skilled Nursing Center and was not aware that the resident has a deed for a gravesite in Waltz Cemetery. A letter has been sent to Pearlview along with a copy of the deed. There is an indigent burial that will be taking place in the very near future. Ms. Buell has contacted Thompson memorials for pricing on a gravesite marker. Ms. Bowers requested Mr. Evans put together a Common Cremain Burial. Ms. Bowers will apply for a grant from the state for a cremation cross and will work with Mr. Evans. Ms. Buell suggested reaching out to the Medina County Career Center Horticultural Program to design the landscape.
- Mr. Evans provided an up to date road log to the trustees showing what work has been performed on any given road. Mr. Evans is in the beginning phase of planning road projects for the 2018 season. He has requested the assistance of Mr. Dan Becker from the county. Ms. Bowers and Mr. Warchola would like to ride along with them. Mr. Evans is still pursuing the OPWC funds for Ryan Road in conjunction with Westfield Township and Seville. He will be converting the road to asphalt if the funds become available. In the next newsletter Ms. Bowers will educate residents of the process of chip and seal and why the process is done.
- Ms. Bowers requested Ms. Buell gather information on annual safety classes. Lafayette Township will be hosting the training and will send an invitation to surrounding townships and the county is interested in sending employees. Ms. Bowers suggests the trustees attend.

**Police Report:**

Deputy Harhay provided the police report for the month of July.

**Ms. Bowers made a motion to accept the police report for the month of July as submitted by Deputy Harhay. Mr. Warchola seconded the motion. All voting in favor.**

Ms. Bowers has a letter drafted for review this evening to send to the Sheriff regarding concerns with the contract. She spoke with Deputy Harhay prior to the meeting and he explained there is typically an hour overlap when scheduling to allow for paperwork and reports to be completed. Ms. Bowers requested adjusting the sentence in the letter referring to duplication of hours the township does not feel is their responsibility. Mr. Warchola agreed. Ms. Bowers reviewed some of the township concerns. Ms. Buell received a complaint regarding the Sheriff's Department where a resident was having a cement driveway poured and wished to be proactive in not being cited for parking on the road during restricted hours. When she called the sheriff's department to inform of her situation she was surprised by the attitude and lack of respect she received by the sheriff's department. Ms. Buell reported she had received a number of calls complaining about parking citations within the developments. Ms. Bowers said it was the Homeowners Association who wished to implement the parking bureau to help with the enforcement of the HOA regulations and when the sheriff's department starts receiving complaints citations are issued.

**Zoning Report:**

Ms. Strogan reported through July 31, 2017 the estimated value of \$10,545,798.00 versus 2016 totals at \$12,454,630.00. Fees collected through July 31, 2017 are \$24,149.90 versus all of 2016 total at \$22,861.00. A good portion of fees collected are due in part to the footer certification fees now required.

**Old Business:**

None

**New Business:**

**Ms. Bowers made a motion to dispose of the zoning inspectors Hewlett Packard Photosmart 2610 printer that has no value and is no longer necessary for any public purposes. Mr. Warchola seconded the motion. All voting in favor.**

Ms. Strogan asked if the printer will be replaced. Ms. Bowers referred Ms. Strogan to Fiscal Officer, Shirley Bailey because it would be within her discretion.

Ms. Bowers announced the community movie night will be held this Friday, August 25<sup>th</sup> at dusk at Buckeye Woods Park.

**Ms. Bowers made a motion to appropriate \$500.00 in the general fund for the Halloween event scheduled October 28, 2017. Mr. Warchola seconded the motion. All voting in favor.**

Ms. Bowers announced the annual employee appreciation dinner is scheduled for Tuesday, December 19, 2017 at 6:00 p.m. at Williams on the Lake. Williams will provide the dessert this year.

**Public Participation:**

None

Ms. Bowers moved to pay the warrants of the township.

**Ms. Bowers moved to approve the minutes of Special Meeting of June 27, 2017, Special Meeting of July 11, 2017 and the Regular Meeting of July 17, 2017, Special Meeting of July 24, 2017 and Special Meeting of August 1, 2017. Mr. Warchola seconded the motion. All voting in favor.**

Meeting adjourned at 7:20 p.m.

Approved: \_\_\_\_\_

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Lynda Bowers, Trustee

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Michael Costello, Trustee

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Martin Warchola, Trustee

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Shirley Bailey, Fiscal Officer