

Minutes
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES
Regular Meeting
Monday, July 17, 2017

Meeting called to order: 6:00 p.m. followed by the Pledge of Allegiance.

Members Present: Trustee Lynda Bowers, Trustee Michael Costello, Trustee Martin Warchola, Fiscal Officer Shirley Bailey.

J.R. Russell, candidate for Medina Municipal Court Judge, introduced himself and gave a brief history. He will be available after the meeting to answer any questions.

Chief Hall introduced Tara Powell, State of Ohio EMT Basic. She has been interviewed by the Fire Department hiring committee and was highly recommended.

Mr. Costello made a motion to hire Tara Powell for the position of firefighter conditional upon one year probationary period and fulfilling the additional education requirements required by Lafayette Township. Mr. Warchola seconded the motion. All voting in favor.

Mr. Warchola swore in Ms. Tara Powell.

Financial Report: Ms. Bailey reported:

Fund Balance: \$2,281,375.28

Pooled Investments: \$2,149,881.62

Available Checking Balance: \$131,493.66

Ms. Bailey reported she has no requisitions this evening.

Ms. Bowers explained there is obsolete equipment that requires disposal. Mr. Warchola confirmed the hard drives have been wiped clean.

Ms. Bowers made a motion to dispose of a Dell computer and power cord, serial number F7SNNXI, and printer model 2350DN. These are obsolete Uniform Accounting Network (UAN) that the state does not wish to be returned. Disposal of one AT&T 2 line phone, serial number EU00314268. All items have been deemed to hold no value and are no longer needed for any public purpose. Mr. Warchola seconded the motion. All voting in favor.

Ms. Bowers announced Lafayette Township received a rebate check from the Bureau of Workers Compensation in the amount of \$9,044.44. She reviewed the state budget which has reauthorized the BWC program creating grants available up to \$40,000.00 and she believes there could be items for the new safety services building would qualify. She asked Mr. Warchola to collaborate with Assistant Chief Winter regarding items that would qualify for the grant and apply. Assistant Chief Winter stated there is \$15,000.00 grant which allows for turn out gear. He is waiting for the grant application process to begin and will apply. Ms. Bowers will resubmit for the \$25,000.00 technology micro grant in September. She encouraged everyone to look for monies available to the township that would help defray the cost of the new station.

Correspondence:

Ms. Bowers acknowledged receipt of three Request for Qualifications (RFQ's) and gave a brief description on how RFQ's work. Ms. Bowers recommends the trustees review the RFQ's.

Ms. Bowers moved to accept the Request for Qualifications (RFQ's) of Lewis Land Professionals, Terracon and Sesso. Mr. Costello seconded the motion. All voting in favor.

Fire Department Report:

Chief Hall reported a total of 54 runs for the month June (6-Fire, 36-EMS to Lafayette Township, 0- Fire, 6-EMS to Village of Chippewa Lake, 0- Fire, 2-EMS to Gloria Glens, 3-Fire, 1-EMS Mutual Aid). Fuel Usage: 297.7 gallons of fuel, 2,005 miles were logged on all vehicles.

Chief Hall announced beginning the week of July 24th through the end of August, the department will be conducting fire hydrant testing and maintenance with signs posted. Ms. Bowers requested fire department personnel submit a photo copy of their driver's license along with the last four digits of their social security number to Kim so she can do the yearly Bureau of motor Vehicle checks. She suggested that if anyone has points on their license they should take the class offered by the state before December to have points removed so they can continue to drive township vehicles.

Ms. Bowers thanked Assistant Chief Winter for attending the conference. She acknowledged Assistant Chief Winter has taken on more responsibility county wide as well and thanked him.

Ms. Bowers announced Chris Blair interviewed with "Your Medina County" which will be running over the next month noting he did an outstanding job. Lafayette Township's Community Paramedicine Program will be featured on "Your Medina County" and will be featured in the next issue of the Hands Foundation newspaper that is distributed to senior citizens. She feels this program, in conjunction with participant's physician guidelines for their patients, will be a benefit to our residents. She believes we are the only township in a five county region that is offering a community wellness program. The trustees are proud of the fire department and thanked them.

Service department Report:

Ms. Bowers acknowledged Mr. Evans was not in attendance this evening. The trustees agreed to accept his report as written. Mr. Costello stated the department did a nice job making the necessary repairs to Reese Pond. Ms. Bowers received a call from a resident on Egypt Road who thought her property was overlooked when the department was out berm mowing. It was explained one side of the road was mowed on Friday and due to timing mowing resumed Monday. The entire road has now been mowed.

Ms. Bowers stated two quotes have been received for glass on the desk tops. The third quote has not come in as of yet. Ms. Bowers stated one quote was \$1436.00 and the other is \$718.00 for the exact same items.

Mr. Warchola made a motion to accept the quote for glass tops for the administration desks in an amount not to exceed \$718.00. Mr. Costello seconded the motion. All voting in favor.

Police Report:

Deputy Harhay reported a total of 371 calls for the month of June and briefly described the various categories of calls. He said there has been an issue of window thefts near new construction homes in a development. The department is working on a lead. There are extra patrols within the developments as well.

Zoning:

Ms. Strogin stated the zoning department has been busy. She reported to date estimated value of \$8,955,978.00 versus 2016 totals at \$12,454,630.00. Fees collected to date are \$20,847.56 versus all of 2016 total at \$22,861.00. A good portion of fees collected are due in part to the footer certification fees now required.

Recreation:

Ms. Bowers announced baseball season is over and the portable toilets have been picked up. Ms. Buell suggested next year prior to the start of the baseball season communication be sent informing the league that children are not permitted to be in, on or around the service department equipment, stone piles etc. due to safety concerns.

Old Business:

Ms. Bowers announced the website is currently being designed and should be operational soon.

Ms. Buell announced the outdoor community movie night is scheduled for Friday, August 25th at dusk. Just waiting for confirmation from the Parks district for a special use permit allowing us to utilize Buckeye Woods Park after hours for the movie. The park is not available for an August 26th rain date Ms. Bowers said the movie can be held on the complex on the 26th in the event of inclement weather. Ms. Buell asked Assistant Chief Winter if he felt the Fire Association would like to have snacks and refreshments available. He will report back.

Ms. Bowers stated, “Mr. Warchola was not appointed under the best circumstances (Trustee Macron’s disappearance) yet he graciously stayed low keyed which was felt to be appropriate under the circumstances”. She was informed by state legislature the township was required to advertise, hold interviews and appoint to that position within thirty days the position became vacant. She said, “under the circumstances this was very painful to say the least. We tried to do it as sensitively as we could and still follow the law. They are not inclined to make any kind of exceptions because there is no way to draw a line. Government has to go on and that’s the position they take.” Ms. Bowers said, Mr. Costello and I had great interviews with really great, qualified folks. The ultimate decision was made based on who could fulfill the time commitment”. Mr. Warchola has been a trustee for four months and she asked how he feels about it. Mr. Warchola said, “It has been extremely exciting and he loves it. The biggest surprise has been the time commitment”. Ms. Bowers said she spends on average 20 to 30 hours per week. Mr. Costello said he spends approximately 20 to 25 hours per week especially with the new fire station project underway. Mr. Warchola stated, “I have lived in the township for nearly 30 years and have always wanted to give back to the community and make a difference. I am enjoying the position”. Ms. Bowers said he has worked very effectively with the fire station, one of the most aggressive projects they have done in 20 years and let Mr. Warchola know what a great job he has done.

Mr. Warchola moved to approve the minutes of Special Meeting of June 13, 2017 and the Regular Meeting of June 19, 2017. Mr. Costello seconded the motion. All voting in favor.

Assistant Chief Winter informed Ms. Bowers that we have an ability to add a new category to our soft billing which accommodates when the department goes out for treatment but the call ends in non-transport. Ms. Bowers said the township accepts what the insurance companies pay for our services with no out of pocket expense to Lafayette Township residents. This allows the township not to raise taxes.

Ms. Bowers made a motion to adjust our fee schedule to add the new category effective as of today. Mr. Costello seconded the motion. All voting in favor

Mr. Warchola wished Ms. Bowers a belated Happy Birthday!

Public Participation:

Resident, Mr. Clifford, Ryan Road asked for an update on the new safety services building. Mr. Costello said three design meetings have taken place with the architect and invited the public to view the most up to date design plans which were at the meeting. Mr. Costello believes there will be one more design meeting to finalize the final floor plan. They anticipate within the next two weeks the surveyors and geotech will conduct soil boring tests to determine the exact location the building will be built on the property. Ms. Bowers explained there is a two hundred foot setback that is a no build area (preserved area). Ms. Bowers said there is a lot of great talent within our township and we welcome and encourage the feedback of those who are willing to offer advice and participate on the safety service design committee. She said we are not only building for today but a building for the future. Mr. Costello said the architect has a philosophy of designing an economical, functional building not to win an award for his design.

Ms. Bowers moved to pay the warrants of the township. Mr. Costello seconded the motion. Ms. Bowers moved to adjourn, seconded by Mr. Costello.

Meeting adjourned at 6:52 p.m.

Approved: _____

Lynda Bowers, Trustee

Michael Costello, Trustee

Martin Warchola, Trustee

Shirley Bailey, Fiscal Off