

Minutes
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES
Special Meeting
Monday, November 28, 2016

Meeting called to order: 6:00 p.m. followed by the Pledge of Allegiance.

Members Present: Trustee Lynda Bowers, Trustee Bryon Macron, Trustee Michael Costello, Fiscal Officer Shirley Bailey.

Mr. Costello announced the unexpected passing of current Lafayette Township Service Department employee, Rodney Hooper- "Hooper". A moment of silence was observed for Mr. Hooper.

Mr. Macron moved to approve the minutes of the Regular Meeting- October 17, 2016, Special Meeting- November 11, 2016. Ms. Bowers seconded the motion. All voting in favor.

Financial Report: Ms. Bailey reported:

Fund Balance: \$2,272,641.91

Pooled Investments: \$1,544,634.39

Available Checking Balance: \$728,007.52

Ms. Bailey stated there are no requisitions this evening as all were covered under blanket certificates.

Ms. Bailey announced the Medina County Engineers is requesting approval and signatures for the Sale of Materials, Joint Purchasing, to Townships and Villages.

Ms. Bowers made a motion to authorize Trustee Costello, Board President, to execute all documents necessary to enter into the agreement with the Medina County Engineers Office and Medina County Commissioners for the Sale and Materials to townships and villages, i.e., joint purchasing. Mr. Macron seconded the motion. All voting in favor.

Ms. Bailey has received the Volunteer Fire Fighter's Dependent Fund.

Ms. Bowers moved to approve the State of Ohio Department of Commerce Division of State Fire Marshall Volunteer Firefighters Dependents Fund 2017 annual certification to include; Michel Costello, Brad Winter, Jeff Hall, Michael Savetski, and David Young for the 2017 year. Mr. Costello seconded the motion. All voting in favor.

Mr. Costello moved to approve the renewal contract with Phillips in the amount of \$3,469.40. Ms. Bowers seconded the motion. All voting in favor.

Resolution 26-2016 Ms. Bowers moved to approve a resolution authorizing temporary 2017 appropriations as follows; 1) The amount of the 2016 year-end balance of every fund and account shall be deemed the amount of the temporary 2017 appropriation for the relative fund and account. 2) For General Fund, the temporary 2017 appropriation will be the 2016

ending balance plus \$2, 000.00. 3) For Police and Sheriff's Contract, the 2017 appropriation will be the 2016 ending balance plus \$10,000.00. Mr. Costello seconded the motion. All voting in favor.

Correspondence:

Mr. Costello announced on election night he received a prank phone call from a former resident, Jack Blank, who passed away approximately 12 years ago and wanted to argue the fire station election results.

The Board of Trustees has received the recommendations from the Zoning Commission regarding the sections listed below.

Ms. Bowers moved to approve the recommendations of the zoning commission for Section 208 (General Regulations, Item F), Section 210G (Principal Building), Section 220 (Fences and Walls and article XII Definitions of Utility Structure; Service Structures and change to Interpretation of Terms or Words) and setting a public hearing for December 19, 2016 at 6:30 p.m.

Mr. Macron seconded the motion. All voting in favor.

Ms. Bowers announced the current list of zoning fees attached to the zoning book was the schedule adopted in 2009 and there was an amendment, properly passed, in 2010 that has not yet been incorporated into the books. Ms. Bowers stated she and Zoning Inspector, Alliss Strogin will review the fees and will present a new list of fees at the next Regular Trustee meeting.

Ms. Bowers stated the Ohio Department of Development authorized a \$10,000,000.00 local government safety capital grant program and authorization was released on October 31st. Communities can apply for up to \$100,000.00 per political subdivision to be utilized for capital safety improvements. Once Chippewa Lake and the Village of Gloria Glens pass the appropriate resolutions, the township will be able to apply for \$300,000.00. The application deadline is January 6, 2016. Ms. Bowers has applied for the Assistance to Firefighter Grant in the amount of \$20,000.00 to be utilized for technology in the new station. She stated that just because the levy has passed she will not stop looking for every grant until the levy is paid for. Fiscal Officer, Shirley Bailey and Ms. Bowers have reviewed the numbers, created a five year projection based on the averages over the last five years. They recommend to the Board, reducing the reserves to the one year mandatory instead of the two year recommended and base the holding on the reserves on the highest expenses over the last five years. Use any residual to pay down the fire station loan before it even starts collecting. If everything works out there is a chance the station could be paid for in five years.

Ms. Bowers explained the county was prepared to donate the land to the township for the new fire station but the process is currently being reworked because the land that was to be donated is now being sought by Nexus for a proposed pipeline route. If Nexus routes the pipeline where the station was slated to be built, it would back the building up onto property the county could have sold. Ms. Bowers has spoken with the commissioners and port authority and they are currently negotiating with Nexus and there is a possibility of the county requiring Nexus to compensate for the land. Ms. Bowers feels confident everything will work out.

Fire Department Report: Chief Hall reported a total of 58 runs for the month October (4-Fire, 36-EMS, 4-Mobile Integrated Healthcare to *Lafayette Township*, 0- Fire, 5-EMS, -Mobile Integrated Healthcare to *Village of Chippewa Lake*, 1- Fire, 4-EMS to *Village of Gloria Glens*, 0-Fire, 4-EMS Mutual Aid). Fuel Usage: 367.9 gallons of fuel, 2,105 miles were logged on all vehicles.

Chief Hall publically thanked the Board of Trustees for all of their hard work and assistance with the new fire station levy. Ms. Bowers stated the presumptive firefighter's bill is scheduled for the House tomorrow with the senate approving prior. Ms. Bowers will update as information is made available.

Mr. Macron suggested establishing a Fire Station Building Committee which will include the three trustees and firefighters, Tim Holzman, Michael Savetski and David Young. Ms. Bowers said the architect recommended establishing a committee of 3 or so firefighters to meet directly with him after meeting with the department as a group and convey the departments input in a way that would keep the process moving forward. The trustees were in agreement of having the above mentioned on the Fire Station Building Committee.

Service Department Report:

Mr. Evans reported:

- Ditching on Kapok Drive
- 2017 Road Projects estimates have been received back from Medina County Engineers Office.
- Ditch enclosures on Deerview Lane- a few more completed but is currently halted due to the weather
- Boom Mowing
- Trucks- washed & polished
- Preparing trucks and equipment for the winter weather
- Serviced F350 & F550 (oil & filter change & greased)
- Serviced Case Skid Steer (oil & filter, air filter, fuel filter- changed)
- Serviced Western Stars (oil change & greased)
- Replaced auger motors on salt spreaders (leaking oil)
- Cleaned gutters
- Placed straw bales on septic at town hall & administration buildings
- Snaked out drain in town hall kitchen (drain plugged with paper towels, plastic utensils, & straws)
- Replaced bulb outside town hall south door- bulb is out again this evening. Mr. Evans believes the fixture needs to be replaced
- Furnaces in town hall and administration buildings have been serviced and checked

Mr. Evans requested carrying over to 2017- 72 hours of vacation time.

Ms. Bowers made a motion approving Service Department Service Supervisor, Rick Evans, to either carry over and or cash out up to 72 hours of vacation. Mr. Costello seconded the motion. All voting in favor.

Zoning:

Ms. Strogin reported 2016 has been a very busy year. In 2015 there was \$5,425,892.00 and as of the end of October 2016 we have \$11,357,081.00 in value. The fees for 2015 were \$13,356.60 and through October 2016 it was \$20,145.08.

Ms. Bowers stated all the value from the new homes being built will come in before the levy starts to collect which will help reduce the amount owed on the levy.

The trustees established the zoning inspectors Dell Intel Pentium Computer has a value today of less than \$50.00 with a value less than \$2500.00 and is not necessary for any public purpose.

Mr. Costello made a motion to dispose of the zoning inspectors Dell Intel Pentium Computer that has a value of less than \$2500.00. Mr. Macron seconded the motion. All voting in favor.
Astro computer will dispose of the computer free of charge.

Recreation:

None

Economic Development:

None

Old Business:

Ms. Bowers stated information regarding the National Pollutant Discharge Elimination System, (NPDES) Storm Sewer Program. The county engineer's office will handle the reporting with Soil & water conducting the public education. Ms. Bowers understands the mandate is effective January 1, 2017 and the reporting and inspection requirements will not begin until April 2017. The township will be billed annually for both, which will be less than \$1500.00. The trustees feel this is more economical than the township doing it on our own.

Ms. Bowers recommends contracting with the Medina County Engineers Office and Soil & Water to do the two necessary components and budget for 2017.

Mr. Costello announced Mr. Savetski received quotes from additional companies for the fire department printers. Mr. Costello said a company is able to provide two printers at a significantly lower cost than the price of one printer with a service agreement reasonably priced. The prosecutor's office has reviewed and given approval to sign the agreement. Mr. Costello had received permission from the board for the purchase of one printer under \$7,000.00 but is requesting permission to purchase two printers, one for each station. The trustees authorized Mr. Costello to purchase both printers.

New Business:

None

Announcements:

Annual employee appreciation/holiday dinner will take place on Tuesday, December 6, 2016 at 6pm.

Public Participation:

Mr. Mark Albrecht questioned if the County informed Nexus of the location of the new fire station. Ms. Bowers and the county commissioners said they agree to having the new fire station located back a little further than originally planned however, someone will have to absorb the cost and Nexus seems

to be agreeable, but just needs time to work it out. Mr. Albrecht made several recommendations the township should be vigilant of while working out the details of the site and has volunteered to be a part of the grading plan. Ms. Bowers repeated that the township specifically chose the fire station building method that requires every component to be bid with a resolution that gives priority preference to local bidders. She said Nexus is taking a 100 foot temporary easement and a permanent easement of 50 feet. There will be a meeting next week between Mr. Scott Miller, representatives from Nexus and Ms. Bowers and she requests Mr. Albrecht's presence. Mr. Albrecht requested receiving and reviewing the drawings of the sanitary and storm elevation on Wedgewood and Technology Lane.

Mr. Albrecht inquired whether the fire department's generator powers the fire station garage doors. Chief Hall confirmed both buildings are on back-up generators that power everything for each building and there are manual releases for the doors. He said the staff are properly trained to open the doors during a catastrophic failure. Mr. Albrecht suggested regularly reviewing the procedure with department personnel, because he was concerned after an accident that occurred in Chatham Township where their department struggled to open the fire department doors due to an electrical outage

Mr. Albrecht offered assistance with plowing if the departments need him as a backup.

Ms. Bowers confirmed the EPA Storm Sewer Program has required all water be monitored and Lafayette Township is now designated an urban area. Currently, the part of the township included in the program is the subdivision areas. Ms. Bowers will provide copies of the maps and information to Mr. Albrecht.

Ms. Bowers will reach out to Preston from Aspire regarding the gas smells throughout the township.

Mr. Costello made a motion to pay the warrants of the township. Mr. Macron seconded the motion.

6:51 p.m. Ms. Bowers made a motion to recess into executive session for the purposes of personnel hiring, firing, compensation, discipline pursuant to Ohio Revised Code 121.22G. Mr. Costello seconded the motion. All voting in favor.

Roll Call: Bowers-yes, Costello-yes, Macron-yes.

8:01 p.m. Mr. Costello moved to adjourn executive session and reconvene to the Regular Meeting.

Roll Call: Macron-yes, Bowers-yes, Costello-yes

Mr. Costello moved to adjourn, seconded by Mr. Macron.

Meeting adjourned at 7:55 p.m.

Approved: _____

Lynda Bowers, Trustee

Bryon Macron, Trustee

Michael Costello, Trustee

Shirley Bailey, Fiscal Officer