

Minutes
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES
Regular Meeting
Monday, October 17, 2016

Meeting called to order: 6:07 p.m. followed by the Pledge of Allegiance.

Members Present: Trustee Lynda Bowers, Trustee Bryon Macron, Trustee Michael Costello, Fiscal Officer Shirley Bailey.

Mr. Macron moved to approve the minutes of the Regular Meeting- September 19, 2016, Mr. Costello seconded the motion. All voting in favor.

Financial Report: Ms. Bailey reported:

Fund Balance: \$2,337,248.57

Pooled Investments: \$1,544,083.26

Available Checking Balance: \$793,165.31

Ms. Bailey stated there are no requisitions this evening as all were covered under blanket certificates.

Resolution 20-2016 Ms. Bowers moved to approve a resolution accepting amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying to the County Auditor. Mr. Costello seconded the motion. All voting in favor.

Ms. Bowers made note that the collection implementation does reflect a fairly significant roll back based on the township's valuation going up. As the township value has gone up the taxes residents pay for fire, rescue and police have gone down.

Ms. Bailey reminded the trustees the temporary appropriations should be set in October and November so a resolution can be passed in December. Ms. Bowers stated the appropriations are almost ready.

Ms. Bowers confirmed with Ms. Bailey that \$40,000.00 has been appropriated for Cemetery but has not yet been taken from General Fund.

Correspondence:

Ms. Bailey confirmed with the trustees that they reviewed the information from Medina County Engineers Office regarding the Storm Sewer Program. Ms. Bowers said a Township Association meeting is being held this Thursday and would like to gather information on how other townships will be handling the issue. Ms. Bowers believes townships will join under the County and share the cost.

Ms. Bowers read a thank you note the township received from Waltz Church for paving of the cemetery. Ms. Bowers noted the entrance into the cemetery/church parking lot is owned by the township and is the only access to the cemetery. The paving will make plowing and burials during inclement weather easier and less mess. The trustees thanked Mr. Evans and his staff for a job well done.

Fire Department Report: Chief Hall reported a total of 71 runs for the month September (13-Fire, 33-EMS, 5-Mobile Integrated Healthcare to Lafayette Township, 0- Fire, 7-EMS, 1-Mobile Integrated Healthcare to Village of Chippewa Lake, 0- Fire, 4-EMS to Gloria Glens, 4-Fire, 4-EMS Mutual Aid). Fuel Usage: 297.7 gallons of fuel, 1,982 miles were logged on all vehicles.

Mr. Costello requested the yearly total for the Mobile Integrated Healthcare calls be updated to reflect the current amount for next month.

Chief Hall presented a new applicant, Mr. Robert Keister, which he is recommending for employment. Mr. Keister, Ryan Road is a township resident and formerly on Medina Township Fire Department. He currently possesses a professional firefighter's card and NIMS but will be acquiring his basic EMT. Chief Hall anticipates Mr. Keister will be attending the EMT class that will be offered in January 2017. His background check has been completed. Mr. Costello has reviewed the application.

Mr. Costello made a motion to hire firefighter, Mr. Robert Keister, on a one year probationary period under the condition he accomplishes all his probationary requirements including the completion of EMT school within the next year. Ms. Bowers seconded the motion. All voting in favor.

Mr. Costello swore in Mr. Robert Keister.

Mr. Costello received a single quote for computers and a single quote for copiers for the Fire Department. Mr. Costello contacted Dell and requested a quote which he forwarded on. Mr. Macron said the computers do not have to be replaced until April. The reason for replacement is Vista system will not have support and will not be able to be serviced. However, it won't stop working at that time. Ms. Bowers said at that time there will no longer be malware support and can be more vulnerable to hacking. Ms. Bailey said she received an e-mail from the State Auditor which stated not to put VISTA on the system. Mr. Macron said this is a necessary change but does not require immediate attention and it will allow for time to budget appropriately. Mr. Costello contacted Dell, townships are now under small business. Assistant Chief Winter will check the DAS website. Mr. Costello said the quote received from Astro computers was a very generic quote and specific items were not listed and requested a more in depth quote. Lieutenant Savetski will obtain additional quotes for the computers and printers. Ms. Bowers requested forwarding budget information to her as soon as possible and to include additional quotes for printers for the budgeting purposes. Discussion took place regarding consolidating outside services for all departments within the township and potentially with other townships. Including having one website for Lafayette Township. Ms. Bowers requested holding off purchasing printers as long as possible as to make a sound decision if the levy is to pass and printers would be compatible in a new building.

Ms. Bowers made a motion to authorize Trustee Costello to make decisions along with Fiscal Officer, Ms. Bailey, to enter into necessary agreements not to exceed \$8,000.00 for the replacement of one printer for the Fire Department as necessary right now. Mr. Macron seconded the motion. All voting in favor.

Service Department Report:

Mr. Evans reported:

- Ditching on Carsten, Coon Club, Egypt and Ballash Roads
- Continuing ditch enclosures along Deerview Lane
- A complaint was received which prompted trimming of trees & bushes on Overlook Drive, Chippewa Lake
- Medina Post Office phoned in a complaint regarding trees on the tree lawn hitting mail trucks on Rosemont Way
- Stop signs are obstructed by trees at the intersection of Rosemont Way & Imagine Lane- The trustees agreed it is in our right of way & Mr. Evans is trim the tree
- 2017 Road Projects have been submitted to Dan Becker at Medina County- Mr. Evans said progress on the roads is imperative in order to keep up and more conversation will take place during budget talks
- Maintaining vehicles and equipment- washing & waxing
- Mr. Evans received the lowest quote from Gateway Tire for \$989.68 for new tires on the pick-up and informed the trustees the tires need replaced before snow begins to fall. Mr. Costello will forward Mr. Evans information for another tire provider so an additional quote can be obtained. Mr. Macron confirmed that money has been budgeted for tires in 2016. Trustees agreed to purchase tires utilizing the best quote
- Ms. Bowers reminded Mr. Evans to prepare mailboxes & buckets for the winter plow season
- Ms. Bowers reminded Mr. Evans there are two meetings before the end of the year to request vacation carry over. The trustees requested Mr. Evans be cognizant of overtime and implement flex scheduling as necessary
- Light bulbs have been replaced around the different buildings on the complex and Gazebo
- Extensive landscaping at Memorial Commons
- Maintaining Town Hall cleanliness
- Graded and extended the width of driveway at Waltz Cemetery and paved the lot and driveway with grading of topsoil around the edge of pavement
- Discussion about a Scatter Garden at Waltz Cemetery took place- Ms. Bowers suggested putting together a proposal. Mr. Evans will reach out to the Medina County Career Center- Horticultural Program and request their assistance. He requests that his cemetery budget remain the same for next year
- Mr. Macron met with the Village of Chippewa Lake and recommends revisiting the Chippewa Lake snow plow fees in 2017 for the 2018 season and leaving the current fees in place for 2017

Resolution 22-2016 Ms. Bowers moved to approve a resolution for the Lafayette Township Service Department plowing maintenance contract with the Village of Chippewa Lake. Mr. Costello seconded the motion. All voting in favor.

Police Report:

Mr. Macron reported a total of 309 calls for the month of September. There will be three cruisers out patrolling the communities on Halloween night- One in Chippewa Lake- 2 covering the developments on October 31st and 1 cruiser for the Halloween Event on October 29th. Discussion regarding the 2017 Police Service contract with Chippewa Lake took place.

Resolution 23-2016 Mr. Costello moved to approve a resolution to accept the renewal agreement for Law Enforcement Services with the Village of Chippewa Lake. Mr. Macron seconded the motion. All voting in favor.

Ms. Bailey stated the township has received a bill for the Harris XG15 portable radios and the two Harris XG25 mobile radios for the deputy cars including the speaker, microphone, belt loop, etc. in a total amount of \$4,582.08.

Resolution 21-2016 Ms. Bowers moved to approve a resolution making an additional appropriation for \$4,582.08 from the unappropriated balance in the Sheriff's contract fund for the purpose of upgrading and purchasing Harris XG15 portable and XG25 mobile radios for Lafayette Township vehicles and deputies. Mr. Costello seconded the motion. All voting in favor.

Ms. Bowers noted for the record the township was told we would not have to buy new radios.

Chief Hall said at the September Chief's meeting the Sheriff was present as well as a representative. Chief Hall stated, "The system the Fire Department is currently on is going to try and be maintained as long as possible. The recommendation was, as we replace radios they would need to be replaced and compatible with the new system. Unfortunately they are very expensive radios". Ms. Bowers said we could have obtained the radios for free if we would have made the application together. We are going to the state system and it's going to be mandatory in another two years. Mr. Macron suggested starting to budget now. Chief Hall said there is a range of pricing for new radios from \$1500 to \$8,000. Ms. Bowers said there is a federal mandate that every state by the end of 2019 has to be compatible and interoperable state wide and nationwide. The date has been extended twice and there is a chance it may be extended again.

Assistant Chief Winter said when the Sheriff's Department dispatcher sends the message to the cell phones, it is more reliable than their paging system we currently have. Assistant Chief Winter requested the Board of Trustees send a letter to the Sheriff requesting the dispatchers send CAD page messages for every single call because the information is far clearer on a cell phone than a pager. Ms. Bowers said if he writes down the information, the trustees will reduce it to letter form, sign it and send it.

Zoning:

Ms. Strogan reported that as of June the township had already doubled the dollar amount. Currently we are 250% over last year's totals and have doubled the fees collected. Per the last report the township valuation estimates are already more than \$11 million dollars and this is not reflected in the recent ballot issue. That millage was based on the valuation in May and this extra \$11 million and whatever else comes in between now and the end of the year, will go into next year's valuation. The point is, based off that number alone and if the levy passes it rolls down. Ms. Bowers doesn't believe this levy will ever collect at its full millage which is good for our residents. Mr. Costello announced a builder contacted requesting the zoning resolution be listed on the website and would like that to be accomplished as soon as possible.

Recreation:

The electrical work for the baseball fields will be completed by the end of October.

Ms. Bowers announced Nexus is considering running a pipeline through Technology Park. One of the lots the line would be routed through would be a lot the potential new fire station would be on. Ms. Bowers will update as information becomes available. Ms. Bowers said the proposed pipeline route is

causing controversy within the township due to the potential routes. Ms. Bowers said the township has no authority over the proposed route.

Old Business:

None

New Business:

Friends of the Lafayette Fire Station will be hosting a donation only pancake and sausage breakfast from 9am to 11am on Saturday, October 29, 2016. Followed by a Halloween event from 11am to 1pm. On Monday, October 31, 2016 the fire and police departments will be passing out candy in the developments and patrolling the township. At station 2, doughnuts and cider will be passed out along with Ms. Bowers caramel corn. Senior Snow Plow Program is now accepting applications. Information and applications can be accessed on the website or by calling the administration Office.

Public Participation:

None

Mr. Costello made a motion to pay the warrants of the township.

Mr. Costello moved to adjourn, seconded by Mr. Macron.

Meeting adjourned at 7:32 p.m.

Approved: _____

Lynda Bowers, Trustee

Bryon Macron, Trustee

Michael Costello, Trustee

Shirley Bailey, Fiscal Officer